



TENANT DIRECTIVE

MTN: 503.1

Date: December 11, 2014

TITLE: STORM WATER MANAGEMENT PRACTICES

I. References

- A. Maryland General Permit for Discharges from Storm Water Associated with Industrial Activities (Discharge Permit No. 12-SW)

II. Directive Statement

- A. Martin State Airport (MTN) is located within the Chesapeake Bay Watershed and is regulated by the Maryland Department of the Environment, and certain procedures need to be followed in order to prevent pollution from entering stormwater and surface water at MTN.
- B. The MTN Stormwater Pollution Prevention Plan is accessible on the MTN public website, MartinStateAirport.com (click on Tenant Information). Electronic copies of the plan on compact disc are also available through the Airport Operations Office.
- C. All MTN tenants are required by their lease to abide by Federal, State, and Local regulations, including Discharge Permit 12-SW.
- D. All MTN tenants are invited and encouraged to participate in MTN pollution prevention (P2) meetings.
- E. This Directive establishes the following requirements for MTN tenants:
 - 1. Minimizing Exposure
 - 2. Good Housekeeping
 - 3. Maintenance
 - 4. Spill Prevention and Response

III. Minimizing Exposure

- A. Minimize the exposure of material storage areas to rain, snowmelt, and runoff.
 - 1. Locate maintenance activities indoors OR protect with storm resistant coverings.

2. Locate materials, equipment, and activities so that any potential leaks will be captured by drip pans, absorbents, or confined within a secondary containment structure.
- B. Perform aircraft deicing in the designated area in front of the terminal building, and keep application of deicing fluid to a minimum.
- C. Minimize the contamination of storm water runoff from all areas used for aircraft, ground vehicle, and equipment cleaning.
 1. Only perform heavy cleaning activities in the wash rack.
 2. Light cleaning may occur in the maintenance shop or in the hangars.
 3. All cleaning areas must be clearly marked.
- D. Keep facility solid waste storage dumpsters covered.
- E. Manage hazardous waste in accordance with State and Federal regulations. Martin State Airport will neither accept, manage, nor dispose of hazardous waste generated by tenants.

IV. Good Housekeeping

- A. Keep clean all material storage areas that are potential sources of pollutants. Sweep at regular intervals, keep materials orderly and labeled, and store materials in appropriate containers within a secondary containment structure.
- B. Minimize the contamination of storm water runoff from all areas used for aircraft, ground vehicle, and equipment maintenance.
 1. Perform maintenance activities indoors.
 2. Use drip pans for the collection of fluid leaks.
 3. Maintain an organized inventory of materials used in the maintenance areas.
 4. Drain all parts of fluids prior to disposal.
 5. Ensure that oils and/or hazardous materials do not enter floor drains while cleaning hangar floors.
- C. Minimize the contamination of storm water runoff from all areas used for aircraft, ground vehicle, and equipment storage.

Store vehicles and equipment inside the maintenance shop and/or hangars when not in use.
- D. Minimize the use of, and runoff from, deicing chemicals whenever possible.
- E. Ensure that all used oil is collected in designated MTN used oil tanks.

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V. Maintenance

- A. Tenant must maintain tenant-owned storm water structures such as:
 - 1. Bioretention facilities
 - 2. Dry swale and sand filters
 - 3. Oil Water Separators
- B. See *Section IV. Good Housekeeping* for guidance on aircraft, ground vehicle, and equipment maintenance.

VI. Spill Prevention and Response Procedures

- A. Must minimize the potential for leaks, spills, and other releases that may be exposed to storm water.
- B. All releases of hazardous substances and materials shall be reported immediately to the Airport Director at 410-682-8800, and the Maryland Air National Guard (MANG) Fire Department (MFD) at 410-918-6911, so the appropriate equipment and personnel can be dispatched to investigate and take mitigating action.



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Director